



# KITTTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926  
CDS@CO.KITTTITAS.WA.US  
Office (509) 962-7506  
Fax (509) 962-7682

"Building Partnerships – Building Communities"

February 6, 2018

Mitch & Julie Williams  
PO Box 1702  
Ellensburg, WA 98926  
[mitch@mfwilliams.net](mailto:mitch@mfwilliams.net)

Subject: Williams Shoreline Substantial Development Permit (SD-18-00001)  
Second Request for Information

Dear Applicant,

On October 23, 2018 a request for information letter was sent to you. In response to this request, CDS was provided a copy of a Grading Permit Application on January 29, 2019. The received information is not adequate to fulfill our request of additional information, therefore further action is required. Please provide the following:

1. Detailed narrative covering specifications on the new portion of driveway to be constructed. The narrative must include:

- a. Type of fill
- b. Grading information (See enclosed Public Works Memo for specifics)
- c. Composition of proposed driveway
- d. Disturbed area measurements

Please submit all required information directly to Kittitas County Development Services. Once the additional information is submitted by the applicant, processing of the application will continue. Please let me know if you have any questions.

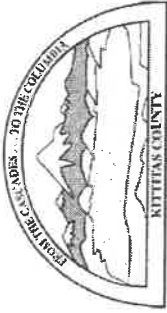
Sincerely,

Chelsea Benner  
Planner I  
Kittitas County Community Development Services  
411 N Ruby Street, Suite 2 Ellensburg, WA 98926  
(p) 509-962-7506 (f) 509-962-7682  
[chelsea.benner@co.kittitas.wa.us](mailto:chelsea.benner@co.kittitas.wa.us)

Enclosure: Grading Permit Application  
Kittitas County Public Works Memo, October 19, 2018

Cc: Mark Cook, Kittitas County Public Works Director  
Lindsey Ozbolt, Kittitas County Planning Official  
Taylor Gustafson, Kittitas County Public Works Planner

via email  
via email  
via email



# KITITIAS COUNTY DEPARTMENT OF PUBLIC WORKS

## GRADING PERMIT APPLICATION

Rec # 35816

Application for:  Grading Permit under 500 Cubic Yards \$505.00  
 Grading Permit Over 500 Cubic Yards \$1,250.00  
Payment Method:  Cash  
CK # 5123  Check

Owner Name MITCH WILKIE WILLIAMS Permit # GP-18-00018

Mailing Address P.O. Box 1702

Phone Number 509 899-0166

Email Address MITCHEM@WILLIAMS-NEI

Applicant Name SAQUE

Phone Number \_\_\_\_\_  
Email Address \_\_\_\_\_

Engineer Name PAUL TAPPEL

Engineer Firm FISHERIES ENGINEERS, INC

Mailing Address 5100 243RD ST. SW

Phone Number BRIER, WA 98036

Email Address FISHERENGINEER@COMCAST.NET

### Tax Parcel Information

Situs Address: 7501 MANASTASH ROAD, ELLENSBURG  
Map Number and Tax Parcel Number: 17-17-11040-0015  
Property size: COMBINED 10.51ac + 5.13ac = 15.70 ac (acres)

### 1. Is project within a Critical Area:

Floodplain \_\_\_\_\_  
 Wetland \_\_\_\_\_  
\_\_\_\_\_ Habitat Conservation Areas  
\_\_\_\_\_ Geologic Hazardous Area

### 2. Is project within 200' of a Shoreline of the State:

Yes \_\_\_\_\_ No

### 3. Project Information:

Maximum fill depth: 6' ± (feet) Maximum cut depth: 1' ± (feet)  
Quantity of fill: 350 (cubic yards) Quantity of excavation: LESS 100 (cubic yards)  
Maximum fill slope: SEE BINDER DESIGN (feet) Maximum cut slope: SEE BINDER DESIGN

### Categories

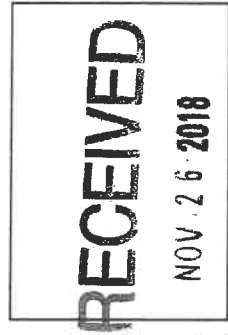
- Structure
- Road
- Bridge / Culvert
- Levee
- Stream Bank / Channel
- Irrigation Structure
- Habitat Enhancement
- Utilities
- Subdivision (new or expansion)

### Components

- Excavation
- Fill
- Channelization
- Grading
- Clearing
- Mining and Dredging
- Drilling
- Wetland Impact
- Other: \_\_\_\_\_

### 4. Grading plan type:

\_\_\_\_\_ Regular  Engineered



Kittitas Co. CDS

SEE FLOOD PLAN PERMIT # 32290010 7/30/2018

Grading plan checklist:

- Easily reproducible scale on the plan of appropriate size depicting location and details of all cuts and all fills including depth and finished slopes of all cuts and all fills.
- General vicinity map of the area.
- North arrow.
- Subject property boundary lines, existing and proposed roads or driveways, easements, natural or manmade bodies of water and drainages, critical areas, shorelines, floodplains, and any existing or proposed structures, wells or septic systems on the site, and the distance between such features.
- Bodies of water, critical areas, structures, wells and septic systems on adjacent property and lying within 50 feet of the subject grading activity boundary that could be affected by the proposed grading operations.
- Maps drawn with contour intervals that adequately depict existing and proposed slopes for the proposal.
- Total quantities, in cubic yards, and type of cut and fill material, including on-site grading material, and imported material.
- Cross section drawings that include:
  - Maximum depth of fill and maximum height of cuts.
  - Existing and proposed buildings and their setbacks from cut or fill slopes.
  - Existing grades extending a minimum of twenty (20) feet beyond the scope of work.
  - Finished grades of cuts and fills extending a minimum of twenty (20) feet beyond the scope of work.
  - Retaining walls and the adjacent grade at least twenty (20) feet on either side of the wall(s).
  - Grades of all existing cut and fill areas expressed as a ratio of horizontal to vertical slope.
- The disposal site for excavated material. Offsite disposal may require a separate grading permit.
- The location of proposed erosion and sedimentation control measures showing compliance with the requirements of WDOE Stormwater Management Manual for Eastern Washington.
- Detailed plans of all surface and subsurface drainage devices, walls, cribbing, dams, berms, settling ponds, or other water or erosion control devices to be utilized as a part of the proposed work.
- Any recommendations included in an engineering geology or geotechnical assessment or report for grading or developing the property. If required, assessment and reports shall be completed in compliance with KCC 17A Critical Areas.

5. List all applicable local, state and federal permits and indicate whether they were issued, waived, denied or pending. SEE FLOOD PLAN PERMIT 32290010 7/30/2018

6. Project description and additional project information (attach additional sheets if necessary): NEW BUDGET APPRECH

**AUTHORIZATION**

Application is hereby made for permit(s) to authorize the activities described herein. I certify that I am familiar with the information contained in this application, and that to the best of my knowledge and belief such information is true, complete, and accurate. I further certify that I possess the authority to undertake the proposed activities. I hereby grant to the agencies to which this application is made, the right to enter the above-described location to inspect the proposed and or completed work.

All correspondence and notices will be transmitted to the Land Owner of Record and copies sent to the authorized agent, as applicable.


Signature of Authorized Agent: \_\_\_\_\_ Date: \_\_\_\_\_  
 (REQUIRED if indicated on application)  
 X \_\_\_\_\_

Signature of Land Owner of Record \_\_\_\_\_ Date: NOV. 26, 2018  
 (Required for application(s) (submital):  
 X [Signature]



**KITITIAS COUNTY**  
**DEPARTMENT OF PUBLIC WORKS**

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**TO:** Chelsea Benner, Planner I  
**COPY:** Taylor Gustafson, Planner III  
**DATE:** October 19, 2018  
**FROM:** Mark R. Cook, Director   
**RE:** SD-18-00001 Williams

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Public Works has the following comments on the Williams substantial shoreline development permit application:

1. The bridge specifications provide no engineering calculations. Prior to bridge design approval, supporting calculations and a load rating are required.
2. We do not see anywhere in the application the type, quantity, source and composition of driveway and bridge approach abutment fill is detailed.
3. We note that a 100 year flow volume is referenced but there are no supporting calculations. The flow volume is a necessary component of validating bridge freeboard.
4. The application materials do not identify the access location for the proposed new driveway. It is unclear if the proposed new access location has any implications to floodplain or shoreline.

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